

## **DIRECTOR OF ADVOCACY**

The LGBT Network is a 501(c)(3) not-for-profit organization which, along with its affiliates, have provided health and human services, advocacy, and related services to Long Island and Queens County residents since 1993. We are currently seeking applicants to fill a position responsible for organization and promotion of concerted community responses needed to combat the rising tide of discrimination and hate directed at the LGBT community. The position will report directly to the President & CEO.

### **Duties & Responsibilities:**

- Coalition building: grassroots-level development and sustained coordination of community members and organizations to form cohesive units capable of tactical and strategic civic action needed to fulfill objectives to create safer spaces for LGBT people and families
- Leadership Development/Training: identification, training, and support of potential team leaders to serve as primary liaisons and organizers within their communities, including campaign training academies
- Education: organizing stakeholders to identify the parameters of a problem, and develop realistic and sustainable solutions
- Planning & Administration: maintain and administer outreach lists, action plans, and weekly progress reports
- Development of Organizing Materials: write, prepare and distribute fliers, newsletters, fact sheets, publications, presentations and articles
- Advocacy: represent the organization and/or President & CEO at events, community meetings, press conferences, and before elected/ appointed officials
- Policy Formulation: Develop and implement near-term and long-range policy initiatives and solutions to promote the health and welfare of the LGBT community
- Social Media and Other Networks: build and effectively deploy messaging through use of social media and traditional (telephone, etc.) network-building models

### **Qualifications & Requirements:**

- ✓ A minimum of two (2) experience as a community organizer or equivalent position
- ✓ Bachelor's Degree preferred
- ✓ Outstanding verbal and written communication
- ✓ Basic computer proficiency (MS Word, Excel, PowerPoint)
- ✓ Eagerness to work with and for LGBT community
- ✓ Valid Drivers' License and access to vehicle
- ✓ Self-motivated, disciplined, professional, and works well under pressure
- ✓ Ability to plan and manage work efficiently
- ✓ Ability to motivate community members to take action
- ✓ Flexibility and sense of humor
- ✓ A strong sense of urgency
- ✓ Unwavering commitment to the advancement of the LGBT community and the eradication of discrimination, hatred and bias

We offer a competitive salary that is commensurate with experience, matching 401(k) plans, generous time-off policies, and unencumbered potential for career and personal growth. The LGBT Network does not discriminate on the basis of race, color, religion, national origin, gender, gender identity/expression, sexual orientation, or any other protected characteristic.

**TO APPLY:**

All application must include a cover letter and resume/CV. Submit cover letter and resume/CV to [jobs@lgbtnetwork.org](mailto:jobs@lgbtnetwork.org) .